

INST5.1 - Instructional Resources: Instructional Materials

I - Instruction

INSTRUCTIONAL MATERIALS

Supplies: The District will provide all necessary textbooks and required supplies to elementary (K-8) students. For high school students in grades 9 through 12, the Governing Board shall also furnish required textbooks and related instructional materials free of charge.

A "textbook" includes both printed and digital instructional content, as well as supplementary materials required for use in school instruction. This definition also extends to materials that necessitate electronic equipment for proper usage as a learning resource.

Students and their parents are expected to maintain proper care of textbooks and other school property. Any damages to books or property may result in parents being required to pay for repairs or replacements.

The Superintendent is responsible for establishing a replacement fee schedule, which will be communicated to students, parents, and staff at the beginning of each school year or upon enrollment.

The District will obtain signed, written consent from a student's parent or guardian before using any video, audio, or electronic material that may be inappropriate for the student's age.

ACCESS TO INSTRUCTIONAL MATERIALS BY PARENTS AND GUARDIANS

Parents or guardians of students enrolled in the District have the right to review instructional materials, learning materials, and activities used by the District. The Superintendent will establish procedures to facilitate this, allowing parents to review such materials in advance. If a parent objects to any material or activity due to content they deem inappropriate (such as sexual content, violent content, or profane language), they may request in writing that their child be withdrawn from the activity or class and assigned alternative work.

Parents or guardians will be notified when and where the instructional materials may be reviewed. Printed textbooks and subject-matter materials may be checked out for up to forty-eight (48) hours, while other materials, such as films, may be reviewed on school premises.

Public Review and Adoption Process

The Board will approve and adopt all new textbooks and supplementary books. Textbook selection committees, comprising staff, students, and community members, will recommend textbooks to the Board. All proposed textbooks for elementary and high schools will be placed on display at the District office for at least sixty (60) days before Board consideration. High school textbook information will also be posted on the District website.

Objectives of Selection

Textbook selection committees will:

- Recommend resources that support and enrich the curriculum, considering the diverse interests and learning styles of students.
- Select materials that promote knowledge growth, critical thinking, literary appreciation, and cultural awareness.
- Ensure that personal biases do not influence textbook recommendations, prioritizing quality and comprehensive education.

Removal of Textbooks/Supplementary Materials

Textbook committees may recommend the removal of outdated or no longer relevant materials. No textbook or supplementary material will be removed without Board approval.

Disposal of Learning Materials

The Superintendent may establish procedures for the disposal of surplus or outdated learning materials

when the cost of selling exceeds their market value.

LEGAL

A.R.S.

15-203

15-342

15-721

15-722

15-726

15-102

15-113

15-341

15-721 to 15-730